

Level 3 Award in Education and Training

City & Guilds 6502

To achieve this qualification you need to have a reasonable level of writing skills and be able to read and research topics. Basic ICT skills are needed as all assignments must be word processed. Reading material will be provided to support your learning.

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On Friday you will review your progress and reflect on your learning.

Assignment dates will be negotiated and support will be available via e-mail

There are 3 units to complete:

Unit 301 is compulsory – Understanding roles, responsibilities and relationships in education and training.

The underpinning knowledge for unit 301 will be delivered on Monday

There are 2 assignments to complete – each assignment is approx. 750 words.

For this unit, you need to think about your role as a trainer, legislation, regulatory requirements and codes of practice relevant to your own role and organisation.

Unit 305 Understanding assessment in education and training

The underpinning knowledge for unit 305 will be delivered on Tuesday.

This unit is knowledge based and is not part of the TAQA qualification.

There are 2 assignments of 1000 words approx. each.

Unit 302 Understanding and using inclusive teaching and learning approaches in education and training.

On Wednesday you will prepare for the micro-teach, completing a lesson plan and a rationale for the lesson, which will be observed on Thursday.

In this unit you have to deliver a micro teaching session for 15-20 mins maximum. This is NOT a presentation and you must engage the 'learners' in activities. Bring with you anything you may think you may need or be sure IFTC can provide what you require. Check with IFTC in advance! Try to think out of the box as this should be fun! We will discuss your ideas in the early part of the week!

To achieve this unit you will have to complete:

- 1 assignment of approx. 750 -1000 words
- Complete micro-teaching lesson plan
- Justify teaching and learning approaches in approaches used in micro-teach
- Observe and provide peer feedback to 2 other learners in the group (completed whilst observing micro-teach)
- complete form 6 a reflective account of your micro-teach, approx. 500-750 words

This is a Level 3 qualification and should allow you to progress onto a Level 4 qualification in Education and Training with your local University.

Please bring any devices you have to support your learning for e.g. laptop, tablet and/or iphone.